

TOWNSHIP OF MT. LAUREL FIRE DISTRICT NO. 1
COUNTY OF BURLINGTON
LENGTH OF SERVICE AWARDS PROGRAM
FOR THE YEARS ENDED DECEMBER 31, 2009 AND 2008



**FIRE DISTRICT NO. 1
TOWNSHIP OF MT. LAUREL, NEW JERSEY**

TABLE OF CONTENTS

<u>Exhibit No.</u>		<u>Page No.</u>
---	Accountant's Review Report	1
<u>LENGTH OF SERVICE AWARD PROGRAM</u>		
Exhibit A-1	Statement of Net Assets Available for Program Benefits	2
Exhibit A-2	Statement of Changes in Net Assets Available for Program Benefits	3
	Notes to Financial Statements	4
<u>SCHEDULE OF FINDINGS AND RECOMMENDATIONS</u>		
	Schedule of Findings and Recommendations	8
	APPRECIATION	9

ACCOUNTANT'S REVIEW REPORT

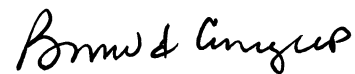
Board of Fire Commissioners
Fire District No. 1
Township of Mount Laurel
Mount Laurel, New Jersey 08054

We have reviewed the accompanying statement of net assets available for program benefits for the Township of Mount Laurel Fire District No. 1, Length of Service Awards Program, as of December 31, 2009, and the related statement of changes in net assets available for program benefits for the year then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants, and as required by N.J.A.C. 5:30-14.49. All information included in these financial statements is the representation of the management of the Township.

A review consists principally of inquiries of Fire District personnel and the plan administrator, and analytical procedures applied to financial data. It is substantially less in scope than an audit in accordance with generally accepted auditing standards, the objective of which is the expression of an opinion regarding the financial statements taken as a whole. Accordingly, we do not express such an opinion.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with generally accepted accounting principles.

Respectfully submitted,



BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants

Voorhees, New Jersey
April 22, 2010

TOWNSHIP OF MOUNT LAUREL FIRE DISTRICT NO. 1
LENGTH OF SERVICE AWARD PROGRAM
 Statement of Net Assets Available for Program Benefits
 As of December 31, 2009 and 2008

<u>ASSETS</u>	<u>2009</u>	<u>2008</u>
Investments	\$ 104,043.83	\$ 59,678.36
Accounts Receivable	22,885.00	26,335.00
	<u>\$ 126,928.83</u>	<u>\$ 86,013.36</u>
<u>LIABILITIES AND</u>		
<u>NET ASSETS</u>		
Accounts Payable		
Net Assets Available for Program Benefits	<u>\$ 126,928.83</u>	<u>86,013.36</u>
Total Liabilities and Net Assets	<u>\$ 126,928.83</u>	<u>\$ 86,013.36</u>

See Accountant's Review Report and Accompanying Notes to the Financial Statements.

TOWNSHIP OF MOUNT LAUREL FIRE DISTRICT NO. 1
LENGTH OF SERVICE AWARD PROGRAM
Statements of Changes in Net Assets Available for Program Benefits
For the Year Ended December 31, 2009 and 2008

	<u>2009</u>	<u>2008</u>
<u>INCREASES IN NET ASSETS</u>		
Additions to Net Assets Attributed to:		
Fire District Contributions:		
2008 Budget Appropriation		\$ 26,335.00
2009 Budget Appropriation	\$ 22,885.00	
Increase in Investment Value	<u>18,930.47</u>	
Total Increases in Net Assets	<u>41,815.47</u>	<u>26,335.00</u>
<u>DECREASES IN NET ASSETS</u>		
Decreases from Net Assets Attributed to:		
Decrease in Investment Value		20,478.34
Miscellaneous	<u>900.00</u>	<u>800.00</u>
Total Decreases in Net Assets	<u>900.00</u>	<u>21,278.34</u>
Net Increase (Decrease) in Net Assets	40,915.47	5,056.66
Net Assets, Beginning	<u>86,013.36</u>	<u>80,956.70</u>
Net Assets, Ending	<u>\$ 126,928.83</u>	<u>\$ 86,013.36</u>

See Accountant's Review Report and Accompanying Notes to the Financial Statements.

TOWNSHIP OF MT. LAUREL FIRE DISTRICT NO. 1
LENGTH OF SERVICE AWARDS PROGRAM
Notes to Financial Statements
For the Year Ended December 31, 2009

Note 1: **DESCRIPTION OF THE PLAN**

The Township of Mt. Laurel Fire District No. 1 Length of Service Awards Program (LOSAP) was created by a Fire District Resolution adopted on December 17, 2004 pursuant to Section 457 (e)(11)(13) of the Internal Service Code of 1986, as amended, except for provisions added by reason of the Length of Service Award Program as enacted into federal law in 1997. The voters of the Township of Mt. Laurel Fire District No. 1 approved the adoption of the Plan at the general election held on February 19, 2005.

The first year of eligibility for entrance into the Plan was calendar year 2005. The tax deferred income benefits for emergency service volunteers, consisting of the Active Senior Volunteer Firefighting Members, the Active Volunteer Fire Police Members, the Active Volunteer Open Enrollment Members, and the Other Active Volunteer Fire Company Office Members, come from contributions made solely by the governing body of the Fire District, on behalf of those volunteers who meet the criteria of a plan created by that governing body.

If an active member meets the year of active service requirement, a LOSAP must provide a benefit between the minimum contribution of \$100 and a maximum contribution of \$1,150 per year. While the maximum amount is established by statute, it is subject to periodic increases that are related to the consumer price index (N.J.S.A. 40A:14-185(f)). The Division of Local Government Services will issue the permitted maximum annually.

For the year ended December 31, 2009, the Township of Mt. Laurel Fire District No.1 elected to contribute between \$230.00 and \$1,150.00 per eligible volunteer into the Plan depending on how many years the volunteer has served.

In accordance with the amendments to Section 457 of the Internal Revenue Code and the State Deferred Revenue Regulations, the Township has placed the amounts deferred, including earnings, in a trust for the exclusive benefit of the plan participants and their beneficiaries.

Lincoln Financial Group, an approved LOSAP provider, is the administrator of the plan. The District's practical involvement in administering the plan is essentially limited to verifying the eligibility of each participant and remitting the funds to the plan administrator. Since the District is not considered to be holding the assets, the LOSAP is not presented in the Township of Mt. Laurel Fire District No. 1's financial statements.

Note 2: **DESCRIPTION OF SIGNIFICANT ACCOUNTING POLICIES**

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, which recognizes increases and decreases in economic resources as soon as the underlying event or transaction occurs.

The accrual basis of accounting is used for measuring financial position and changes in fiduciary net assets of pension and other employee benefit trust funds. Under this method, revenues are recorded in the accounting period in which they are earned and deductions are recorded at the time the liabilities are incurred, regardless of the timing of related cash flows.

Note 2: **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Assets, Liabilities and Net Assets

Investments

Investments are reported at fair value.

Receivables and Payables

All receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to remain uncollectible. Contributions due from the Township of Mt. Laurel Fire District No. 1 are recognized when due, since the District has a legal requirement to make the contribution.

Liabilities, other than benefits, are recognized when due.

Net Assets

The difference between plan assets and plan liabilities is reported as *net assets available for benefits*.

Note 3: **INVESTMENTS**

Custodial Credit Risk – For an investment is the risk that, in the event of a failure of the counterparty, the Fire District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. Investment securities are exposed to custodial credit risk if the securities are uninsured, are not registered in the name of the District, and are held by either the counterparty or the counterparty’s trust department or agent but not in the Fire District’s name. As of December 31, 2009, the District’s \$104,043.83 investment in mutual funds is held by the counterparty, not in the name of the plan.

Interest Rate Risk – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The Fire District does not have a formal policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk – Credit risk is the risk that an issuer or counterparty to an investment will not fulfill its obligations. N.J.S.A. 40A:5-15.1 limits the investments that the Fire District may purchase such as Treasury securities in order to limit the exposure of governmental units to credit risk. The Fire District has no investment policy that would further limit its investment choices.

As of December 31, 2009, the Fire District had the following investments and maturities:

<u>Investment</u>	<u>Maturities</u>	<u>Credit Rating</u>	<u>Fair Value</u>
Mutual Funds	N/A	N/A	<u>\$104,043.83</u>

Note 4: **RECEIVABLES**

Receivables as of December 31, 2009 are as follows:

Contribution Receivable – Township of Mt. Laurel Fire District No. 1 \$22,885.00

Note 5: **VESTING AND BENEFIT PROVISIONS**

Benefits vest after five (5) years of service. Any volunteer who has already successfully completed five (5) years or more of service as an active member in good standing becomes vested at the onset of the program. Any member who has successfully completed four (4) years of service as an active member in good standing will vest after one (1) additional year of service, and so forth. New members who join after implementation of the program become vested after the completion of five (5) years of active service.

**TOWNSHIP OF MOUNT LAUREL
FIRE DISTRICT NO. 1
LENGTH OF SERVICE AWARD PROGRAM
SCHEDULE OF FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED DECEMBER 31, 2009**

**TOWNSHIP OF MT. LAUREL FIRE DISTRICT NO. 1
LENGTH OF SERVICE AWARD PROGRAM
Schedule of Findings and Recommendations
For the Year Ended December 31, 2009**

This section identifies any instances of noncompliance with applicable statutes and regulations governing Length of Service Award Programs disclosed during our review.

None.

APPRECIATION

I express my appreciation for the assistance and courtesies rendered by the Fire District officials and the plan administrator during the course of this review engagement.

Respectfully submitted,



BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants

